

CONNECTICUT STATE DEPARTMENT OF EDUCATION
BUREAU OF HEALTH AND NUTRITION SERVICES AND
CHILD/FAMILY/SCHOOL PARTNERSHIPS
25 INDUSTRIAL PARK ROAD
MIDDLETOWN, CONNECTICUT 06457-1543

TO: Sponsors of National School Lunch Programs and School Breakfast Programs

FROM: Maureen B. Staggenborg, Director - Child Nutrition Programs

DATE: December 20, 2005

**SUBJECT: Operational Memorandum # 06-06
Annual Report of Verification Procedures**

Enclosed please find the form and instruction sheet for reporting 2005-2006 school year Verification procedures. This form is similar to the form that was required to be submitted last year. Please note that this form must be filed by **all** National School Lunch Program and School Breakfast Program sponsors, including all residential programs and all Provision 2 sponsors.

One report per sponsor must be submitted to the Child Nutrition Programs no later than **February 3, 2006**.

Questions regarding this memorandum may be directed to: Teri Dandeneau at 860-807-2079 (teri.dandeneau@po.state.ct.us); or Maureen Staggenborg at 860- 807-2070 (Maureen.staggenborg@po.state.ct.us).

Important: This is a numbered Operational Memorandum that contains important program information. Please read carefully and retain in a binder for your future reference. Electronic copies may also be requested.